



Board of Trustees Meeting

October 29, 2019

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For Board Packet 10-29-19

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TO: Robert E. DeJournett, President,
and all other Board Members

FROM: Dawn Distler, Executive Director/Secretary-Treasurer

DATE: October 23, 2019

RE: Monthly Update

Board Members,

We are excited to become shovel ready and begin work on the capital projects you approved for this budget cycle. Projects like the renovation of the north bus barn, demolition of the junkyard, and the construction of the Independence Turn Around show your continued investment in our community and the services we provide. As we hosted Summit County Council members Jeff Wilhite and Gloria Rogers on an Officially-On-Board ride this month, they were excited to hear about the ITA investment, as well as the Flex Ride pilot program, and they were extremely impressed with the new Ford Transit vans being used for demand response service. All in all, the work being done by you and this team is definitely being noticed. We continue to move METRO RTA into the future.

Yours in accessible transportation,

Dawn Distler
Executive Director

The following Resolutions will be presented at the upcoming Board Meeting:

<u>Committee</u>	<u>Res No.</u>	<u>Authorizing</u>
Finance	2019-13	the purchase of three (3) passenger vehicles for subrecipients of the Federal Transit Administration's Section 5310 funding program.
Finance	2019-14	the award of a Guaranteed Maximum Price contract for the combined construction projects consisting of the North Bus Barn Renovation, Junk Yard Demolition, and Independence Turnaround.
Finance	2019-15	the award of a five (5) year contract for the lease of tires to The Goodyear Tire and Rubber Company.

METRO RTA
MONTHLY BOARD MEETING AGENDA
ROBERT K. PFAFF TRANSIT CENTER
TUESDAY, OCTOBER 29, 2019
9:00 A.M.

ITEM 1: **CALL TO ORDER:**

ITEM 2: **AUDIENCE PARTICIPATION:**

Any individual or representative of a group may take two (2) minutes to address the Board on any topic on the agenda. Anyone desiring more time than provided herein, shall notify the Secretary-Treasurer by the Tuesday preceding the Board meeting so that he/she may be placed on the Agenda for a maximum of five (5) minutes. METRO's Board Meetings are held the last Tuesday of the month as stated within Resolution 2016-28, unless otherwise noted.

ITEM 3: **RECOGNITION:**

None

ITEM 4: **BOARD MINUTES:**

*Approval of Board Meeting Minutes for September 24, 2019.

ITEM 5: **COMMITTEE REPORTS & RESOLUTIONS:**

Customer Experience and Service Performance Committee
(Maintenance / Operations / Customer Care & Mobility Solutions)

Chair: Mark Derrig

Presentation: Eric Scott, Maintenance Trainer – *METRO Apprentice Program*

Finance & Audit Committee

Chair: Nicholas Fernandez

***Resolution 2019-13** authorizing the purchase of three (3) passenger vehicles for subrecipients of the Federal Transit Administration's Section 5310 funding program.

***Resolution 2019-14** authorizing the award of a Guaranteed Maximum Price contract for the combined construction projects consisting of the North Bus Barn Renovation, Junk Yard Demolition, and Independence Turnaround.

***Resolution 2019-15** authorizing the award of a five (5) year contract for the lease of tires to The Goodyear Tire and Rubber Company.

Planning / Marketing / Rail Committee

Chair: Donald Christian

The APD Group

(Employee Engagement Center / Safety / Protection)

Chair: Louise Gissendaner

Reporting for the Chair: Chuck Rector

Governance Committee

Chair: Gary Spring

ITEM 6: OTHER BUSINESS:

ITEM 7: OFFICERS' REPORT:

- President
- Executive Director

ITEM 8: EXECUTIVE SESSION

ITEM 9: CALL FOR ADJOURNMENT:

*Denotes items that need approval of the Board

Next Scheduled Meeting – November 26, 2019

**METRO RTA
BOARD MINUTES
ROBERT K. PFAFF TRANSIT CENTER
TUESDAY, SEPTEMBER 24, 2019**

Trustees Present:	Robert DeJournett, Donald Christian, Renee Greene, Mark Derrig, Louise Gissendaner, Chuck Rector, Gary Spring, Vincent Rubino, Nick Fernandez, Heather Heslop Licata
Trustees Absent:	David Prentice
Employees Present:	Angela Neeley, Bambi Miller, Dawn Distler, De Havilland McCall, Emily Baarson, Halee Gerenday, Jamie Saylor, Jay Hunter, John Sutherland, Lori Stokes, Matt Mullen, Molly Becker, Quentin Wyatt, Robin Stevens, Shawn Metcalf, Sue Ketelsen, Tim Smith, Valerie Shea Carolyn Edwards, Lori Detweiler, Andrea Alfather, Jeff Herman
Guests Present:	Alex Pavloff (liaison for Ohio Secretary of State Frank LaRose), Dr. Daniel Van Epps (Stark County Area Broadband Task Team), Mr. Stephan Kremer (former METRO Board member).

CALL TO ORDER

Mr. DeJournett called the meeting to order at 9:00 a.m.

AUDIENCE PARTICIPATION

None

RECOGNITION

Mr. Alex Pavloff was introduced as the regional liaison for Ohio Secretary of State Frank LaRose. He noted that the LaRose family, before they were involved in beverage distribution, was actually involved in bussing, and public transportation has always been very important to him and his family. Mr. LaRose was on the Public Transportation Committee for the Ohio Senate. Mr. Pavloff offered congratulations to METRO for achieving 50 years in transit, and a wish for 50 more years on behalf of the Ohio Secretary of State's Office.

Next, Mr. Stephan Kremer was recognized for his service on the METRO Board of Trustees, as he has been the longest sitting Board member. Mr. Kremer steps down from that position and Mr. Rubino takes his place. Appreciation was extended for Mr. Kremer's years of service to METRO and for being an instrumental part of the Board. A gift was given to him in thanks for his time of service. Mr. Vincent Rubino was then welcomed to METRO's Board as the new appointee from Cuyahoga Falls.

Operator **Andrea Alfather** was recognized for 25 years of safe driving. She was presented with a plaque, and had her picture taken by Public Relations Specialist Halee Gerenday with Mr. Jamie Saylor, Operations Manager and Ms. DeHavilland McCall, Director of Operations. Ms. McCall thanked her for her dedicated service to METRO.

Operators Lori Detweiler and Carolyn Edwards along with Road Supervisor Jeff Herman were recognized for having stayed with an individual who was in medical distress, while located near

the Rolling Acres Transit Center. Operators Detweiler and Edwards witnessed the driver of another vehicle fall and hit their head. The Operators ran to check on the person, requested assistance from Supervisor Herman, and stayed with the individual until paramedics arrived. Their heroism went above and beyond their normal responsibilities, and their actions are appreciated.

APPROVAL OF MINUTES

Mr. DeJournett noted a correction to the minutes that in the President's Report he did not indicate Ms. Distler had attended the APTA Transit Board Members conference. He asked for a motion to approve the corrected minutes of the July 30, 2019 meeting. Mr. Derrig made a motion for approval, seconded by Ms. Greene. The amended minutes were unanimously approved.

CUSTOMER EXPERIENCE & SERVICE PERFORMANCE COMMITTEE REPORT

Chair: Mark Derrig

Mr. Derrig reported that the committee met last week. There was nothing significant to report, so Mr. Derrig turned it over to Bambi Miller, Director of Customer Care and Mobility Solutions. She spoke about the Community Support Services brochure that had been placed at the table. Community Support Services offers case management, supported employment, supported housing, assertive community treatment (ACT), physical and mental health care, counseling, and other wellness promoting services.

FINANCE & AUDIT COMMITTEE REPORT

Chair: Nicholas Fernandez

Mr. Fernandez reported that the committee did meet. Financials and the Dashboard were reviewed, with nothing out of the ordinary. The fiscal year 2018 audit has been completed, with no major findings.

Resolution 2019-09 authorizing the filing of applications with the United States Department of Transportation, the Ohio Department of Transportation, Ohio EPA, and any other grant opportunity for FY 2020, or future fiscal year, under the Federal Transit Administration Act of 1964 was presented for consideration. Mr. Fernandez made a motion for approval, seconded by Mr. Spring. All those present voted 'yes'. Resolution 2019-09 was approved by the Board.

Resolution 2019-10 updating METRO's Records Retention Policy first initiated within Resolution 1991-22 was presented for consideration. Mr. Fernandez made a motion for approval, seconded by Mr. Christian. All those present voted 'yes'. Resolution 2019-10 was approved by the Board.

Resolution 2019-11 authorizing the disposal or transfer of certain assets owned by the METRO Regional Transit Authority was presented for consideration. Mr. Fernandez made a motion for approval, seconded by Mr. Derrig. All those present voted 'yes'. Resolution 2019-11 was approved by the Board.

PLANNING / MARKETING / RAIL COMMITTEE REPORT

Chair: Donald Christian

Mr. Christian reported that the committee did meet. Ms. Shea from Planning made a presentation of the new Mobile Ticketing App that will be available to METRO riders.

Ms. Becker from Marketing added to the report with more details about the Mobile Ticketing App, and ways that it can be utilized.

THE APD GROUP REPORT

Chair: Louise Gissendaner

At Ms. Gissendaner's request, Mr. Rector reported that the APD Group (Asset Protection and Development) did meet. He reminded everyone that the United Way Benefits Fair would be held October 17th. He indicated that the flexible hours which were added to the EEC were proving to be very helpful. There were six (6) preventable accidents during August, and the distance between preventable accidents has increased from 104,000 to 135,000 miles. Ms. Lori Stokes, Employee Engagement Manager, gave a presentation on diversity and inclusion.

GOVERNANCE COMMITTEE REPORT

Mr. Spring reported that the Governance Committee did not meet.

OFFICERS' REPORT

President:

Mr. DeJournett expressed his appreciation for everyone who had been attending committee meetings, where the bulk of work can be done. He asked that everyone continue to share information with their appointing authority. He noted that he and Executive Director Dawn Distler have been making the rounds to have meetings with all of those entities. It assists in getting METRO in on the ground floor of projects.

Executive Director:

Ms. Distler pointed out that it had been exactly one year since she had attended her first METRO Board meeting and had begun working here. She believes that we have built many partnerships within the city that are needed. Our community is asking us to come to the table to be involved in many of the projects that are being initiated. We are also getting the opportunity to explain how our funding works, and how much is (or isn't available). The identification of funds and grants makes it possible to expand service. Ms. Distler agreed that the new committee structure is working well. She thanked the entire team for their efforts.

OTHER BUSINESS

Ms. Distler presented for consideration **Resolution 2019-12** in support of the renewal of a tax levy benefitting County of Summit Alcohol, Drug Addiction and Mental Health Services (ADM) Board. Mr. Rector made a motion for approval, seconded by Mr. Fernandez. All those present voted 'yes'. Resolution 2019-12 was approved by the Board.

ADJOURNMENT

There being no other business to come before the Board, Mr. Kremer and Mr. Spring made a motion to adjourn, seconded by Mr. Christian. The motion to adjourn was unanimously approved, and the meeting adjourned at 9:37 a.m.

CERTIFICATE OF COMPLIANCE

Pursuant to Section III, Article 3.2 of the Rules & Regulations of the METRO Regional Transit Authority, METRO has complied with the Notice and Notification to the public and news media.

DATE APPROVED: October 29, 2019

**ROBERT E. DEJOURNETT,
PRESIDENT**

**DAWN S. DISTLER,
EXECUTIVE DIRECTOR/
SECRETARY-TREASURER**

Customer Experience and Service Performance Committee

Customer Experience and Service Performance Committee

(Maintenance / Operations / Customer Care & Paratransit)

Chair: Mark Derrig

Chuck Rector

David Prentice

Alt: Nicholas Fernandez

Leadership Team Members: Jarrod Hampshire,

DeHavilland McCall, Bambi Miller

Operations Monthly Update – September 2019

The training hours for the month of September totaled 768. The training consisted of New Hire Training, Refresher Training, Line Service training, Specialty Training, and mandatory training per the Preventable Accident Policy.

On Tuesday, September 10, 2019, several members of the METRO Leadership Team attended The Northeast Ohio Chapter of the WTS (Women's Transportation Seminar) Annual Leadership Breakfast. The breakfast was held at The International Women's Air and Space Museum, Cleveland, Ohio.

The inaugural Greater Akron Inclusion Summit presented by the Greater Akron Chamber was a half-day event held at the University of Akron Quaker Station on Thursday, September 12, 2019, from 7:30am-11:30am. Members of the Leadership Team along with several members of the METRO Board of Trustees had the opportunity to attend. Local and national business, civic, and community leaders learned more about the economic impact of inclusion, the opportunities ahead of us, and the next steps we must initiate to create an inclusive economy in Greater Akron.

Special thanks to the Executive Board Members of T.W.U. Local #1 for hosting the monthly Labor and Management Meeting on Wednesday, September 18, 2019. The discussions were extremely productive and informative. Jay Hunter, Director of Employee Engagement, has facilitated these meeting since the inception this past June. Executive Board Members of T.W.U. and members of the Leadership Team meet monthly to discuss service and routes, to share ideas, and to provide feedback from previous meetings.

The Customer Experience and Service Performance Committee met on Wednesday, September 18, 2019 at the Robert K. Pfaff Transit Center (RKPTC). The committee report was presented by Mark Derrig on Tuesday, September 24, 2019 at the monthly Board Meeting.

METRO welcomed 15 new Bus Operators on Monday, September 30, 2019.

SEPTEMBER 2019 CUSTOMER CARE & MOBILITY SOLUTIONS MONTHLY REPORT

PARATRANSIT PASSENGERS

We transported a total of 23,032 passengers in the month of September on paratransit. Total number of passengers transported September 2019 year-to-date is 204,710. This translates into 22,746 passengers transported monthly. We remain steady and level throughout 2019.

ON THE TABLE – AGING SENIOR CONVERSATION

In our role as senior citizen advocates, we held an On-The-Table discussion surrounding Aging Seniors on Monday, September 30, 2019. We participated in Akron Community Foundation's initiative by inviting 11 people to have an honest, open discussion about seniors in our community. We had a very lively conversation from three foster grandparents, three METRO Operators who drive paratransit, one board member, a representative from an Adult Day Services organization, a Senior Advocate with agency knowledge, a representative from the community who has started many senior programs, and a dialysis social worker. I was very proud of the work that was accomplished in a short period of time, and how the invitees worked so well together, with all feeling free to contribute. It was a terrific experience, and I look forward to hosting again next year.

COORDINATED INTAKE PILOT PROGRAM

METRO's Paratransit team is part of Direction Home's Coordinated Intake Pilot Program working to coordinate services for those who have fallen through the cracks. Each partner will do a warm handoff so the person seeking services does not have to make several phone calls and repeat their situation. We continue to collaborate with our agency partners in finding ways to better serve our community. We expect to put this pilot project in place on November 1st.

MOBILE TICKETING

We are all anxiously awaiting October 14, 2019, when mobile ticketing goes live for all METRO services. Our team has spent a great deal of time getting ready, thanks to assistance from Planning and Marketing. We are looking forward to making it a little easier for our passengers to ride METRO.

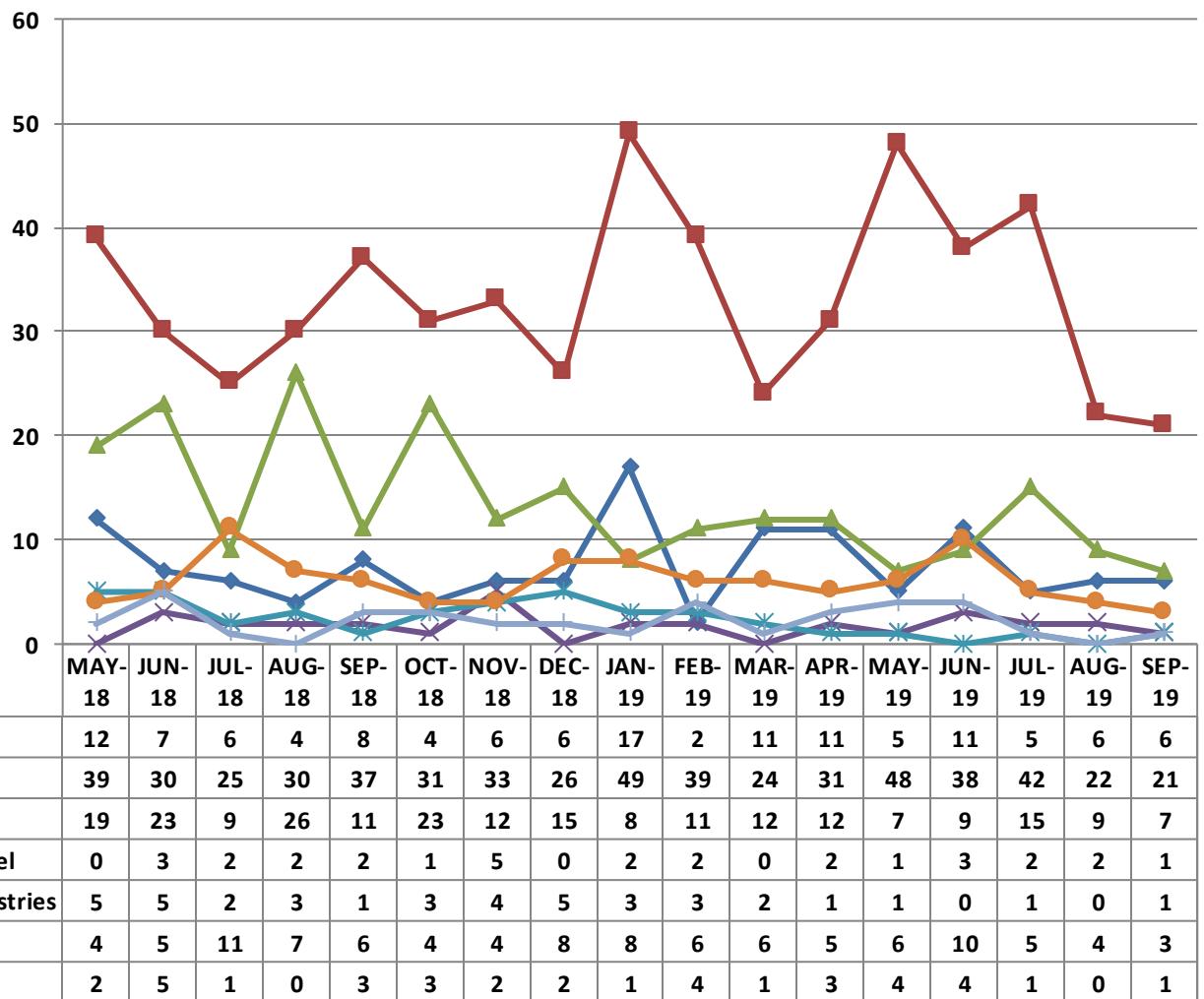
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METRO MAINTENANCE

October 2019 Update

	Average Monthly Repeat Road Calls (for the same vehicle)	Average Monthly Road Calls	Miles Between Road Calls (total miles divided by total road calls)
2015	26.9	88	5914
2016	26.6	84	6020
2017	22.1	82	6285
2018	16.9	76	6890
2019	16.4	73	7366
	Down 3% YTD	Down 3% YTD	Up 7%
	7 For September	46 For September	11,235 For September

Road Calls by Fleet Type



Finance/Audit Committee

Finance & Audit Committee

Chair: Nicholas Fernandez

Heather Heslop Licata

David Prentice

Leadership Team Members: Angela Neeley

FINANCE DASHBOARD

September 30, 2019		Revenues			
		Actual	Budget	Variance	Explanation
Total Revenues	\$ 44,647,142	\$ 40,504,588	✓	This includes federal grant revenue that was expected to come in October.	
Sales tax	\$ 34,760,807	\$ 34,209,423	✓		
Federal Grants	\$ 4,192,024	\$ -	✓		
Expenses					
		Actual	Budget		Explanation
Total Operating Expenses*	\$ 37,893,987	\$ 42,596,710	✓		
Wages	\$ 17,470,992	\$ 18,501,578	✓		
Benefits	\$ 10,461,928	\$ 13,284,000	✓		

*Not including depreciation

 Favorable Variance
 Unfavorable Variance

CONSOLIDATED INCOME STATEMENT
SCHEDULED & SCAT SERVICES
METRO Regional Transit Authority
SEPTEMBER 2019

CURRENT MONTH					YEAR TO DATE					BUDGET	YTD %
ACTUAL	BUDGET	LAST YEAR	VARIANCE	REVENUES	ACTUAL	BUDGET	LAST YEAR	VARIANCE	CHANGE		
301,531	308,333	349,106	-2.2%	Passenger Fares	2,725,829	2,775,000	2,751,111	-1.8%	-0.9%		
42,716	50,526	53,832	-15.5%	Advertising Revenue	432,187	454,732	437,242	-5.0%	-1.2%		
344,246	358,859	402,938	-4.1%	Total Operating	3,158,017	3,229,732	3,188,353	-2.2%	-1.0%		
65,710	189,687	6,891	-65.4%	Non-Transportation	1,281,779	1,707,183	3,223,689	-24.9%	-60.2%		
733	9,583	4,709	-92.4%	Rail Related Revenue	70,841	86,250	69,744	-17.9%	1.6%		
					Local Subsidy						
3,856,729	3,801,047	3,817,703	1.5%	METRO Tax	34,760,807	34,209,423	37,563,414	1.6%	-7.5%		
190,120	124,667	182,168	52.5%	Local Contracted Services	1,065,757	1,122,000	1,411,367	-5.0%	-24.5%		
18,118	16,667	10,342	8.7%	State Subsidy	117,917	150,000	105,576	-21.4%	11.7%		
4,192,024	0	0		Federal Subsidy	4,192,024	0	118,158			3447.8%	
8,667,680	4,500,510	4,424,752	92.6%	TOTAL REVENUES	44,647,142	40,504,588	45,680,301	10.2%	-2.3%		
EXPENSES											
1,895,923	2,055,731	1,752,834	-7.8%	Wages and Salaries	17,470,992	18,501,578	17,241,611	-5.6%	1.3%		
193,527	1,476,000	1,263,865	-86.9%	Fringe Benefits	10,461,928	13,284,000	11,613,088	-21.2%	-9.9%		
258,813	246,152	236,557	5.1%	Services	2,422,062	2,434,037	2,567,630	-0.5%	-5.7%		
249,960	421,740	302,809	-40.7%	Materials and Supplies	2,765,855	3,795,663	2,629,154	-27.1%	5.2%		
141,299	138,562	137,265	2.0%	Fuel	1,296,124	1,247,056	1,340,640	3.9%	-3.3%		
71,352	79,930	69,947	-10.7%	Utilities	737,546	719,371	705,267	2.5%	4.6%		
88,849	74,417	55,200	19.4%	Casualty and Liability	794,263	669,750	604,125	18.6%	31.5%		
172,088	166,733	153,903	3.2%	Purchased Transportation	1,460,472	1,500,600	1,434,743	-2.7%	1.8%		
43,246	49,406	60,463	-12.5%	Other Expenses	484,745	444,655	379,085	9.0%	27.9%		
3,115,057	4,708,671	4,032,843	-33.8%	TOTAL OPERATING EXPENSE	37,893,987	42,596,710	38,515,342	-11.0%	-1.6%		
5,552,624	(208,161)	391,908	2767.5%	NET INCOME (LOSS) Before Depreciation	6,753,154	(2,092,122)	7,164,958	422.8%	-5.7%		
473	473	1,390	-0.1%	Depreciation Operating	4,766	4,766	12,449	0.0%	-61.7%		
794,032	794,032	822,310	0.0%	Depreciation Capital	7,124,297	7,124,297	7,706,127	0.0%	-7.6%		
3,909,561	5,503,175	4,856,543	-29.0%	TOTAL EXPENSES	45,023,050	49,725,772	46,233,919	-9.5%	-2.6%		
4,758,120	(1,002,666)	(431,792)	574.5%	NET INCOME (LOSS) ¹⁵ After Depreciation	(375,909)	(9,221,185)	(553,618)	95.9%	32.1%		

METRO Regional Transit Authority
FRINGE BENEFITS

CURRENT MONTH				BUDGET	SEPTEMBER 2019	YEAR TO DATE			
ACTUAL	BUDGET	LAST YEAR	VARIANCE			ACTUAL	BUDGET	LAST YEAR	VARIANCE
360,315	452,430	351,978	-20.4%	P E R S	3,586,944	4,071,867	3,528,086	-11.9%	
72,864	696,983	617,665	-89.5%	HOSP-MEDICAL	4,556,448	6,272,851	5,421,331	-27.4%	
5,044	0	14,366		DENTAL	153,530	0	187,493		
2,481	0	1,926		LIFE-INS	21,490	0	14,377		
962	0	0		UNEMPLOYMENT	28,031	0	0		
(461,460)	57,839	44,416	897.8%	W. COMPENSATION	(42,958)	520,549	345,596	-108.3%	
8,339	8,444	5,589	-1.2%	SICK LEAVE	82,400	75,998	68,768	8.4%	
123,696	99,011	120,853	24.9%	HOLIDAY PAY	831,241	891,102	788,201	-6.7%	
77,731	148,018	102,405	-47.5%	VACATION PAY	1,111,969	1,332,158	1,113,968	-16.5%	
3,555	13,275	4,668	-73.2%	UNIFORM ALLOWANCE	132,835	119,475	143,303	11.2%	
0	0	0		DEFER COMP EMPLR	0	0	1,966		
193,527	1,476,000	1,263,865	-86.9%	TOTAL FRINGE BENEFITS	10,461,928	13,284,000	11,613,088	-21.2%	

METRO REGIONAL TRANSIT AUTHORITY
Consolidated Summary

Balance Sheet

SEPTEMBER 30, 2019 & 2018

ASSETS			LIABILITIES AND CAPITAL	
	2019	2018	2019	2018
Current Assets:				
Cash	4,444,177.38	2,005,215.92	Accounts Payable	469,572.47
Short Term Investmt (sweep/repurch)	0.00	0.00	Accrued Payroll	2,868,531.36
Capital Fund (Restricted)	6,323.60	6,323.60	Accrued Payroll Tax Liabilities	229,085.44
HB Contingency Trust	10,895,267.81	10,561,343.46	Capital Contract Payable	0.00
HB Savings	21,114,487.55	7,688,793.67		251,909.85
Fifth Third Investment Acct	7,374,127.29	7,158,482.59		0.00
HB Investment Agcy	4,869,998.26	4,712,056.05	Short Term Debt	0.00
Total Cash	48,704,381.89	32,132,215.29	Other	44,896.15
Receivables, Inventory & Prepaid :			Total Current Liabilities	3,612,085.42
Trade, Less allowance	283,835.70	394,283.67		3,291,747.95
Federal Assistance	6,975,120.00	9,172,042.00	Other Liabilities:	
State Assistance	0.00	0.00	Long Term Debt	0.00
Sales Tax Receivable	11,439,294.65	11,400,268.54	Net Pension Liability	19,171,267.00
Material & Supplies Inventory	1,730,459.63	1,959,810.13	Deferred Inflows	336,801.00
Prepaid Expenses	2,433,336.76	4,121,747.06	Deferred Revenue	28,893.58
Total Rec'v, Inv, & PP	22,862,046.74	27,048,151.40	Other Estimated Liabilities	1,000.00
Property, Facilities & Equipment				1,000.00
Construction in Progress	427,664.36	199,936.99	Total Other Liabilities	19,537,961.58
Land	4,480,557.96	4,480,557.96		19,572,892.00
Building & Improvements	58,384,733.48	58,378,803.48	Capital & Accumulated Earnings:	
Transportation Equipment	75,561,025.80	76,877,405.20	Capital Grant: State & Federal	18,224,944.02
Other Equipment	12,648,791.72	12,709,280.60	Accumulated Earnings	116,253,051.01
Rail right-of-way	10,653,206.00	10,653,206.00	Total Grants & Accum Earnings	134,477,995.03
Rail Infrastructure	8,983,520.80	8,983,520.80		131,116,392.00
Total Fixed Assets	171,139,500.12	172,282,711.03	Total Liability and Earnings	
Less allowance for depreciation	(88,564,379.45)	(80,974,333.56)		\$ 157,628,042.03 \$ 153,981,031.95
Total Fixed Assets (net of deprec)	82,575,120.67	91,308,377.47		
Deferred Outflows	3,485,891.00	3,485,891.00		
Deferred Charges & Other Assets	601.73	6,396.79		
Total Deferred	3,486,492.73	3,492,287.79		
Total Assets	\$ 157,628,042.03	\$ 153,981,031.95		

**COMMITTEE ASSIGNMENT:
FINANCE**

RESOLUTION NO. 2019-13

A resolution authorizing the purchase of three (3) passenger vehicles for subrecipients of the Federal Transit Administration's Section 5310 funding program.

WHEREAS METRO is a designated recipient for federal funds awarded in the Akron Urbanized Area, and

WHEREAS, private non-profit agencies are eligible to apply for funds through the Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program, but must receive those funds through a designated recipient, and

WHEREAS, Easter Seals was awarded \$40,797 in FY 18 Federal funds with a total project cost of \$50,966 for the purchase of one (1) accessible van, and

WHEREAS, Hattie Larlham was awarded \$159,890 in FY 17 and FY 18 Federal funds with a total project cost of \$97,997 for the purchase of two (2) accessible vans, and

WHEREAS, as the designated recipient of federal funds, METRO will manage the Federal Transit Administration funds under grant application #OH-2019-024-00 to fund approximately 80% of the purchase of 3 vehicles, and

WHEREAS, METRO will provide oversight of subrecipients for five years following the purchase of the vehicles.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Executive Director/Secretary-Treasurer is authorized to purchase up to 3 vehicles not to exceed \$148,963.
2. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED: October 29, 2019

**ROBERT E. DEJOURNETT,
PRESIDENT**

**DAWN S. DISTLER,
EXECUTIVE DIRECTOR/
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:
FINANCE**

RESOLUTION NO. 2019-14

A resolution authorizing the award of a Guaranteed Maximum Price contract for the combined construction projects consisting of the North Bus Barn Renovation, Junk Yard Demolition, and Independence Turnaround. This is to be awarded to the current CM at Risk Contractor, C.T. Taylor.

WHEREAS, C.T. Taylor was awarded a CM at Risk contract for the project via resolution 2019-06 and

WHEREAS, C.T. Taylor is providing a Guaranteed Maximum Price (GMP) to complete the construction;

GMP \$3,330,024.14

WHEREAS, METRO has grant funding from grant OH-2019-03500 from the Federal Transit Administration (FTA) to cover up to \$1,200,000 of the cost.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. A Contract be awarded to C.T. Taylor in the amount not to exceed \$3,330,024.14
2. The Executive Director/Secretary Treasurer is authorized up to a 10% contingency should change orders be necessary.
3. The Executive Director/Secretary-Treasurer is authorized to execute said contract.
4. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED: October 29, 2019

**ROBERT E. DEJOURNETT,
PRESIDENT**

**DAWN S. DISTLER,
EXECUTIVE DIRECTOR/
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:
FINANCE**

RESOLUTION NO. 2019-15

A resolution authorizing the award of a five (5) year contract for the lease of tires to The Goodyear Tire and Rubber Company.

WHEREAS, legal notices were advertised for two weeks on September 5th and September 12th, 2019 in the Akron Beacon Journal, and

WHEREAS, such bids were publicly opened on October 17th, 2019, with the following bids received:

RATES ARE PER MILE:

GOODYEAR

Tire Size	2020	2021	2022	2023	2024
315/80R 22.5	0.005850	0.005850	0.005968	0.006086	0.006270
315/80R 22.5 HIGHWAY	0.005738	0.005738	0.005854	0.005970	0.006150
305/70R 22.5	0.005766	0.005766	0.005882	0.006000	0.006180
195/75R 16	0.004120	0.004120	0.004202	0.004286	0.004416
225/75R 16 E	0.003152	0.003152	0.003216	0.003280	0.003378
235/65R 16 C	0.004596	0.004596	0.004688	0.004782	0.004926
275/70R 22.5	0.006468	0.006468	0.006598	0.006730	0.006932
<hr/>					
METRO SERVICE	2020	2021	2022	2023	2024
PER HOUR	43	44.3	45.62	47	48.4
PARTA EQUIPMENT	2020	2021	2022	2023	2024
	200	200	200	200	200
TOTAL:	\$ 1,829,167.74				

BRIDGESTONE

Tire Size	2020	2021	2022	2023	2024
315/80R 22.5	0.005318	0.005478	0.005642	0.005811	0.005986
315/80R 22.5 HIGHWAY	0.005318	0.005478	0.005642	0.005811	0.005986
305/70R 22.5	0.005221	0.005377	0.005539	0.005705	0.005876
195/75R 16	0.003154	0.003248	0.003346	0.003446	0.003550
225/75R 16 E	0.003154	0.003248	0.003346	0.003446	0.003550
235/65R 16 C	0.002960	0.003048	0.003140	0.003234	0.003331
275/70R 22.5	0.005864	0.006040	0.006222	0.006408	0.006600
<hr/>					
METRO SERVICE	2020	2021	2022	2023	2024
PER HOUR	33.96	35.32	36.73	38.2	39.73
PARTA EQUIPMENT	2020	2021	2022	2023	2024
	166.3	166.3	166.3	166.3	166.3
TOTAL:	\$ 1,670,315.00				

<u>MICHELIN</u>					
Tire Size	2020	2021	2022	2023	2024
315/80R 22.5	0.005620	0.005960	0.006320	0.006700	0.007100
315/80R 22.5 HIGHWAY	0.004170	0.004420	0.004690	0.004970	0.005270
305/70R 22.5	0.005670	0.006010	0.006370	0.006750	0.007160
195/75R 16	0.004190	0.004440	0.004710	0.004990	0.005290
225/75R 16 E	0.003410	0.003610	0.003830	0.004060	0.004300
235/65R 16 C	0.005110	0.005420	0.005750	0.006100	0.006470
275/70R 22.5	0.006370	0.006750	0.007160	0.007590	0.008050
METRO SERVICE	2020	2021	2022	2023	2024
PER HOUR	35.05	36.78	38.51	40.53	42.55
PARTA EQUIPMENT	2020	2021	2022	2023	2024
	0	0	0	0	0
TOTAL:	\$ 1,842,356.86				

WHEREAS, METRO determined during the bid evaluation process, that two (2) of the bidders had proposed tires that did not meet Buy America Requirements, therefore disqualifying Bridgestone and Michelin.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. A Contract will be awarded to The Goodyear Tire and Rubber Company for the lease and service of tires for a five (5) year period beginning January 1st, 2020.
2. The Executive Director/Secretary-Treasurer is authorized to execute said contract.
3. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED: October 29, 2019

**ROBERT E. DEJOURNETT,
PRESIDENT**

**DAWN S. DISTLER,
EXECUTIVE DIRECTOR/
SECRETARY-TREASURER**

Planning / Marketing / Rail Committee

Planning / Marketing / Rail Committee

Chair: Donald Christian

Renee Greene

Gary Spring

Leadership Team Members: Valerie Shea, Molly Becker

September 2019
Performance Reports
Combined Service

Current Month			Year to Date		
2019	2018	Percentage Changed	2019	2018	Percentage Changed
Service Day Data					
20	19	5.26%	Weekdays Operated	191	191
5	5	0.00%	Saturdays Operated	40	39
4	5	-20.00%	Sundays Operated	38	39
Passenger Data					
433,953	431,533	0.56%	Total Passengers	3,691,481	3,819,664
18,482	19,022	-2.84%	Average Weekday Passengers	16,647	17,307
7,239	8,182	-11.53%	Average Saturday Passengers	7,417	7,544
5,380	4,475	20.22%	Average Sunday Passengers	4,225	4,220
Service Level Data					
592,441	561,684	5.48%	Total Vehicle Miles	5,434,546	5,345,446
494,722	466,844	5.97%	Total Vehicle Revenue Miles	4,531,439	4,516,897
0.8772	0.9244	-5.11%	Average Passengers per Vehicle Revenue Mile	0.8146	0.8456
40,983	38,049	7.71%	Total Vehicle Hours	376,971	370,504
36,847	34,310	7.39%	Total Vehicle Revenue Hours	337,099	332,897
11.7773	12.5775	-6.36%	Average Passengers per Vehicle Revenue Hour	10.9507	11.4740
Financial Data					
\$178,434	\$186,107	-4.12%	Cash Fares	\$1,560,049	\$1,638,980
\$123,097	\$163,000	-24.48%	Ticket and Pass Revenue	\$1,157,233	\$1,112,130
\$169,287	\$161,335	4.93%	Other Fare Related Revenue	\$878,257	\$1,223,867
19.3%	15.5%	23.90%	Percentage Total Farebox Recovery	9.5%	10.3%
\$6.30	\$8.64	-27.12%	Average Cost per Vehicle Revenue Mile	\$8.36	\$8.50
\$84.55	\$117.58	-28.09%	Average Cost per Vehicle Revenue Hour	\$112.43	\$115.38
\$7.18	\$9.35	-23.20%	Average Cost per Passenger	\$10.27	\$10.06
Safety Data					
6	4	50.00%	Preventable Accidents	40	39
9	8	12.50%	Nonpreventable Accidents	65	53
15	12	25.00%	Total Accidents	105	92

September 2019
Performance Reports
SCAT/ADA Paratransit Service

Current Month

2019	2018	Percentage Changed
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Year to Date

2019	2018	Percentage Changed
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Service Day Data

20	19	5.26%	Weekdays Operated	191	191	0.00%
5	5	0.00%	Saturdays Operated	40	39	2.56%
4	5	-20.00%	Sundays Operated	38	39	-2.56%

Passenger Data

23,032	21,574	6.76%	Total Passengers	204,710	205,595	-0.43%
794	744	6.76%	Average Passengers per Day	761	764	-0.43%
58.60	83.80	-30.07%	Average Saturday ADA Passengers	79.2	77.7	1.81%
62.75	38.60	62.56%	Average Sunday ADA Passengers	41.5	36.6	13.57%
63.59	60.41	5.25%	Average Total ADA Passengers	61.8	55.2	11.88%
5,389	5,480	-1.66%	Total Purchased Transportation Pass.	48,665	51,040	-4.65%

Service Level Data

139,696	130,616	6.95%	Total METRO Vehicle Miles	1,278,210	1,264,523	1.08%
58,734	54,434	7.90%	Total Purchased Trans. Vehicle Miles	509,516	496,602	2.60%
198,430	185,050	7.23%	Total Vehicle Miles	1,787,726	1,761,125	1.51%
166,501	155,876	6.82%	Total Revenue Miles	1,469,665	1,457,863	0.81%
0.13833	0.13840	-0.05%	Average Pass. per Revenue Vehicle Mile	0.1393	0.1410	-1.23%
13,331	11,994	11.15%	Total Vehicle Hours	121,154	117,596	3.03%
11,053	10,013	10.39%	Total Vehicle Revenue Hours	98,355	96,619	1.80%
2.0838	2.1546	-3.29%	Average Pass. per Vehicle Revenue Hour	2.0813	2.1279	-2.19%
91%	87%	4.60%	On-time Performance - METRO	90%	90%	0.37%
90%	90%	0.00%	On-time Performance - Purchased Transportation	92%	91%	1.60%

Financial Data

\$46,986	\$44,024	6.73%	Cash Fares	\$417,729	\$418,696	-0.23%
\$4,637	\$7,148	-35.13%	Ticket and Pass Revenue	\$54,087	\$59,342	-8.85%
\$80,120	\$118,159	-32.19%	Other Fare Related Revenue	\$591,948	\$931,640	-36.46%
19.6%	22.5%	-12.96%	Percentage Total Farebox Recovery	14.5%	19.5%	-25.63%
\$4.32	\$5.55	-22.22%	Average Cost per Vehicle Revenue Mile - METRO	\$5.72	\$5.67	0.85%
\$3.38	\$3.19	6.16%	Average Cost per Vehicle Revenue Mile - Purchased Transportation	\$3.30	\$3.29	0.32%
\$61.22	\$82.93	-26.18%	Average Cost per Vehicle Revenue Hour - METRO	\$80.88	\$82.67	-2.17%
\$59.36	\$54.71	8.50%	Average Cost per Vehicle Revenue Hour - Purchased Transportation	\$56.68	\$53.99	4.98%
\$28.30	\$37.10	-23.73%	Average Cost per Passenger - METRO	\$37.62	\$37.47	0.41%
\$31.93	\$28.08	13.70%	Average Cost per Passenger - Purchased Transportation	\$30.01	\$28.11	6.76%
3.0	2.5	20.00%	Average Small Bus Age	3.0	2.5	20.00%

Safety Data

0	0	100.00%	Preventable Accidents	7	12	-41.67%
3	3	0.00%	Nonpreventable Accidents	17	11	54.55%
3	3	0.00%	Total Accidents	24	23	3.77%

September 2019
Performance Reports
Line Service

Current Month			Year to Date		
2019	2018	Percentage Changed	2019	2018	Percentage Changed

Service Day Data

20	19	5.26%	Weekdays Operated	191	191	0.00%
5	5	0.00%	Saturdays Operated	40	39	2.56%
4	5	-20.00%	Sundays Operated	38	39	-2.56%

Passenger Data

410,921	409,959	0.23%	Total Passengers	3,486,771	3,614,069	-3.52%
17,687	18,278	-3.23%	Average Weekday Passengers	15,886	16,543	-3.97%
7,181	8,098	-11.33%	Average Saturday Passengers	7,338	7,466	-1.72%
5,317	4,437	19.85%	Average Sunday Passengers	4,183	4,183	0.00%

Service Level Data

394,011	376,634	4.61%	Total Vehicle Miles	3,646,820	3,584,321	1.74%
328,221	310,968	5.55%	Total Vehicle Revenue Miles	3,061,774	3,059,034	0.09%
329,374	315,191	4.50%	Total Scheduled Vehicle Revenue Miles	3,081,167	3,071,681	0.31%
1.2476	1.3007	-4.08%	Average Passenger per Revenue Vehicle Mile	1.1388	1.1814	-3.61%
27,652	26,055	6.13%	Total Vehicle Hours	255,817	252,908	1.15%
25,794	24,297	6.16%	Total Vehicle Revenue Hours	238,744	236,278	1.04%
25,794	24,297	6.16%	Total Scheduled Vehicle Revenue Hours	238,744	236,278	1.04%
15.9311	16.8729	-5.58%	Average Passenger per Vehicle Revenue Hour	14.6046	15.2959	-4.52%
74%	77%	-4.53%	On-time Performance	78%	78%	-0.92%

Financial Data

\$131,448	\$142,083	-7.49%	Cash Fares	\$1,142,320	\$1,220,285	-6.39%
\$118,460	\$155,851	-23.99%	Ticket and Pass Revenue	\$1,103,146	\$1,052,789	4.78%
\$89,167	\$43,175	106.52%	Other Fare Related Revenue	\$286,308	\$292,227	-2.03%
13.9%	10.4%	33.52%	Percentage Total FareBox Recovery	8.3%	8.2%	0.68%
\$7.42	\$10.42	-28.76%	Average Cost per Vehicle Revenue Mile	\$9.98	\$10.19	-2.07%
\$94.76	\$135.13	-29.87%	Average Cost per Vehicle Revenue Hour	\$128.03	\$131.98	-2.99%
\$5.95	\$8.01	-25.73%	Average Cost per Passenger	\$8.77	\$8.63	1.60%
4.9	4.9	0.00%	Average Big Bus Age	4.9	4.9	0.00%

Safety Data

6	4	50.00%	Preventable Accidents	33	27	22.22%
6	5	20.00%	Nonpreventable Accidents	48	42	14.29%
12	9	33.33%	Total Accidents	81	69	16.77%

September 2019
Line Service Categories

Current Month

Year to Date

2019	2018	Percentage Changed	URBAN (1 - 34)	2019	2018	Percentage Changed
365,798	365,516	0.08%	Total Monthly Passengers	3,120,058	3,246,565	-3.90%
29	29	0.00%	Service Days	269	269	0.00%
12,613.7	12,604.0	0.08%	Average Daily Passengers	11,598.7	12,069.0	-3.90%
19,1944	19,9017	-3.55%	Passengers per Vehicle Hour	17,6069	18,4094	-4.36%
1,6538	1,7297	-4.39%	Passengers per Vehicle Mile	1,5203	1,6072	-5.41%
\$4.58	\$6.30	-27.34%	Total Operating Cost Per Passenger	\$6.77	\$6.64	1.88%
SUBURBAN (101-104, 110)						
13,269	11,742	13.00%	Total Monthly Passengers	108,756	106,584	2.04%
20	19	5.26%	Service Days	191	191	0.00%
663.5	618.0	7.36%	Average Daily Passengers	569.4	558.0	2.04%
5.68	5.28	7.43%	Passengers per Vehicle Hour	4,8709	4,7702	2.11%
0.24	0.22	7.17%	Passengers per Vehicle Mile	0.2039	0.1960	4.04%
\$18.79	\$29.00	-35.22%	Total Operating Cost Per Passenger	\$29.48	\$31.12	-5.27%
EXPRESS (60 & 61)						
6,376	6,852	-6.95%	Total Monthly Passengers	62,641	69,074	-9.31%
20	19	5.26%	Service Days	191	191	0.00%
318.8	360.6	-11.59%	Average Daily Passengers	328.0	361.6	-9.29%
7,3825	8,3319	-11.39%	Passengers per Vehicle Hour	7,5947	8,3434	-8.97%
0.2911	0.3293	-11.60%	Passengers per Vehicle Mile	0.2994	0.3303	-9.35%
\$16.92	\$20.96	-19.29%	Total Operating Cost Per Passenger	\$21.73	\$20.07	8.27%
CIRCULATOR (50, 51, 53, & 59)						
5,983	5,586	7.11%	Total Monthly Passengers	57,463	54,780	4.90%
29	29	0.00%	Service Days	269	269	0.00%
206.3	192.6	7.11%	Average Daily Passengers	213.6	203.6	4.91%
2,8714	3,7071	-22.54%	Passengers per Vehicle Hour	3,3703	3,7024	-8.97%
0.2723	0.2697	0.97%	Passengers per Vehicle Mile	0.2793	0.2686	3.98%
\$29.39	\$37.40	-21.41%	Total Operating Cost Per Passenger	\$36.25	\$36.40	-0.42%
DASH (54)						
12,485	14,340	-12.94%	Total Monthly Passengers	88,502	105,266	-15.93%
20	19	5.26%	Service Days	191	191	0.00%
624.3	754.7	-17.29%	Average Daily Passengers	463.4	551.1	-15.93%
14,1607	17,1207	-17.29%	Passengers per Vehicle Hour	10,5110	12,5020	-15.93%
1,9114	2,3109	-17.29%	Passengers per Vehicle Mile	1,4187	1,6839	-15.74%
\$3.29	\$3.60	-8.64%	Total Operating Cost Per Passenger	\$5.71	\$4.90	16.56%
GROCERY (91 - 95)						
1,533	1,654	-7.32%	Total Monthly Passengers	16,381	13,898	17.87%
20	19	5.26%	Service Days	191	191	0.00%
76.70	87.10	-11.94%	Average Daily Passengers	85.8	72.8	17.86%
6,5290	7,4237	-12.05%	Passengers per Vehicle Hour	7,2820	6,1647	18.13%
1,1190	1,3119	-14.70%	Passengers per Vehicle Mile	1,2582	1,0778	16.74%
\$47.60	\$50.79	-6.28%	Total Operating Cost Per Passenger	\$51.05	\$57.61	-11.39%
Sunday Line Service						
21,269	22,183	-4.12%	Total Monthly Passengers	158,961	163,152	-2.57%
4	5	-20.00%	Service Days	38	39	-2.56%
5,317.3	4,436.6	19.85%	Average Daily Passengers	4,183.2	4,183.4	0.00%
16.57	14.30	15.90%	Passengers per Vehicle Hour	13.28	13.48	-1.50%
1,4827	1,2452	19.07%	Passengers per Vehicle Mile	1,1685	1,1783	-0.84%
\$4.68	\$7.34	-36.22%	Total Operating Cost Per Passenger	\$7.62	\$7.70	-1.03%
Saturday Line Service						
35,903	40,492	-11.33%	Total Monthly Passengers	293,533	291,190	0.80%
5	5	0.00%	Service Days	40	39	2.56%
7,180.6	8,098.4	-11.33%	Average Daily Passengers	7,338.3	7,466.4	-1.72%
15,3007	17,8372	-14.22%	Passengers per Vehicle Hour	15,9145	16,4452	-3.23%
1,3299	1,5109	-11.98%	Passengers per Vehicle Mile	1,3624	1,3977	-2.53%
\$5.04	\$5.84	-13.76%	Total Operating Cost Per Passenger	\$4.12	\$6.29	-34.52%
Call-A-Bus						
132	110	20.00%	Total Monthly Passengers	1094	1012	8.10%
U of A ZipCard						
19,167	18,322	4.61%	Total Monthly Passengers	145,966	147,220	-0.85%
Akron Public Schools ID Cards						
44,644	38,403	16.25%	Total Monthly Passengers	284,665	314,014	-9.35%
Howe Avenue Shuttle						
2,221	-	-	Total Monthly Passengers	9,539	-	-
Akron Marathon						
7,224	2,611	176.68%	Total Monthly Passengers	7,224	2,611	176.68%

METRO REGIONAL TRANSIT AUTHORITY
MONTHLY REPORT OF OPERATIONS
September 2019

ROUTE # / DESCRIPTION				EXPENSE			TOTAL PASSEN- GERS	PASSENGERS			NET COST PER PASSENGER:			FAREBOX RECOVERY				
	FAREBOX REVENUE	GENERAL FARE	TOT FAREBOX	PER REV HOUR	PER REV MILE	Allocation model		REV HOURS	MILES	VEHICLES	REV HOUR	REV MILE	Allocation Model	(Per Hour)	(Per Mile)	Allocation Model		
1 West Market	\$ 15,785	\$ 12,291	\$ 28,076	\$ 168,847	\$ 148,330	\$ 142,368	42,405	1,782	19,989	6	23.8	2.12	\$ 3.32	\$ 2.84	\$ 2.70	16.6%	18.9%	19.7%
2 Arlington	\$ 17,513	\$ 12,426	\$ 29,939	\$ 149,946	\$ 142,270	\$ 132,023	42,871	1,582	19,172	6	27.1	2.24	\$ 2.80	\$ 2.62	\$ 2.38	20.0%	21.0%	22.7%
3 Copley/Hawkins	\$ 9,115	\$ 6,735	\$ 15,851	\$ 105,787	\$ 87,087	\$ 94,933	23,238	1,116	11,736	5	20.8	1.98	\$ 3.87	\$ 3.07	\$ 3.40	15.0%	18.2%	16.7%
4 Delia/N Hawkins	\$ 4,115	\$ 3,407	\$ 7,521	\$ 48,509	\$ 45,774	\$ 53,942	11,754	512	6,168	4	23.0	1.91	\$ 3.49	\$ 3.25	\$ 3.95	15.5%	16.4%	13.9%
5 East Market/Ellet	\$ 3,777	\$ 2,621	\$ 6,398	\$ 53,808	\$ 62,208	\$ 54,039	9,043	568	8,383	3	15.9	1.08	\$ 5.24	\$ 6.17	\$ 5.27	11.9%	10.3%	11.8%
6 E. Market/Lakemore	\$ 6,129	\$ 6,533	\$ 12,662	\$ 92,087	\$ 98,221	\$ 90,252	22,540	972	13,236	5	23.2	1.70	\$ 3.52	\$ 3.80	\$ 3.44	13.7%	12.9%	14.0%
7 Cuyahoga Falls Ave	\$ 4,140	\$ 3,488	\$ 7,628	\$ 77,463	\$ 60,971	\$ 70,862	12,033	817	8,216	4	14.7	1.46	\$ 5.80	\$ 4.43	\$ 5.26	9.8%	12.5%	10.8%
8 Kenmore/Barberton	\$ 8,930	\$ 5,882	\$ 14,812	\$ 90,608	\$ 89,255	\$ 82,425	20,292	956	12,028	4	21.2	1.69	\$ 3.74	\$ 3.67	\$ 3.33	16.3%	16.6%	18.0%
9 Wooster/East Ave	\$ 5,735	\$ 4,596	\$ 10,331	\$ 65,171	\$ 56,988	\$ 58,650	15,857	688	7,680	3	23.1	2.06	\$ 3.46	\$ 2.94	\$ 3.05	15.9%	18.1%	17.6%
10 Howard/Portage Tr	\$ 8,243	\$ 5,652	\$ 13,894	\$ 95,912	\$ 94,714	\$ 91,486	19,499	1,012	12,763	5	19.3	1.53	\$ 4.21	\$ 4.14	\$ 3.98	14.5%	14.7%	15.2%
11 South Akron	\$ 1,291	\$ 787	\$ 2,078	\$ 21,132	\$ 18,240	\$ 19,123	2,716	223	2,458	1	12.2	1.10	\$ 7.02	\$ 5.95	\$ 6.28	9.8%	11.4%	10.9%
12 Tallmadge Hill	\$ 3,944	\$ 4,023	\$ 7,967	\$ 82,595	\$ 61,832	\$ 79,005	13,879	872	8,332	5	15.9	1.67	\$ 5.38	\$ 3.88	\$ 5.12	9.6%	12.9%	10.1%
13 Grant/Firestone	\$ 5,021	\$ 4,323	\$ 9,343	\$ 72,470	\$ 53,574	\$ 67,077	14,914	765	7,219	4	19.5	2.07	\$ 4.23	\$ 2.97	\$ 3.87	12.9%	17.4%	13.9%
14 Euclid/Barberton	\$ 9,343	\$ 6,228	\$ 15,571	\$ 143,142	\$ 135,955	\$ 122,072	21,486	1,511	18,321	5	14.2	1.17	\$ 5.94	\$ 5.60	\$ 4.96	10.9%	11.5%	12.8%
17 Brown/Inman	\$ 7,047	\$ 4,918	\$ 11,964	\$ 79,476	\$ 72,478	\$ 79,412	16,967	839	9,767	5	20.2	1.74	\$ 3.98	\$ 3.57	\$ 3.98	15.1%	16.5%	15.1%
18 Thornton/Manchester	\$ 6,048	\$ 4,254	\$ 10,302	\$ 68,149	\$ 72,721	\$ 68,438	14,677	719	9,800	4	20.4	1.50	\$ 3.94	\$ 4.25	\$ 3.96	15.1%	14.2%	15.1%
19 Eastland	\$ 6,272	\$ 4,329	\$ 10,601	\$ 76,020	\$ 58,506	\$ 69,709	14,934	802	7,884	4	18.6	1.89	\$ 4.38	\$ 3.21	\$ 3.96	13.9%	18.1%	15.2%
21 South Main	\$ 688	\$ 709	\$ 1,397	\$ 17,373	\$ 13,209	\$ 16,372	2,447	183	1,780	1	13.3	1.37	\$ 6.53	\$ 4.83	\$ 6.12	8.0%	10.6%	8.5%
24 Lakeshore	\$ 1,577	\$ 1,199	\$ 2,777	\$ 22,727	\$ 16,162	\$ 25,003	4,138	240	2,178	2	17.3	1.90	\$ 4.82	\$ 3.23	\$ 5.37	12.2%	17.2%	11.1%
26 Exchange/Whitepond	\$ 2,041	\$ 1,545	\$ 3,586	\$ 45,619	\$ 41,827	\$ 40,858	5,330	481	5,637	2	11.1	0.95	\$ 7.89	\$ 7.17	\$ 6.99	7.9%	8.6%	8.8%
28 Merriman Valley	\$ 1,059	\$ 1,418	\$ 2,476	\$ 34,145	\$ 31,331	\$ 38,818	4,891	360	4,222	3	13.6	1.16	\$ 6.47	\$ 5.90	\$ 7.43	7.3%	7.9%	6.4%
30 Goodyear/Darrow	\$ 4,061	\$ 3,308	\$ 7,369	\$ 65,129	\$ 60,324	\$ 59,235	11,413	687	8,129	3	16.6	1.40	\$ 5.06	\$ 4.64	\$ 4.54	11.3%	12.2%	12.4%
33 State Rd/Wyoga Lake	\$ 1,684	\$ 1,512	\$ 3,196	\$ 33,237	\$ 36,603	\$ 33,854	5,215	351	4,933	2	14.9	1.06	\$ 5.76	\$ 6.41	\$ 5.88	9.6%	8.7%	9.4%
34 Cascade Village/Uhler	\$ 4,341	\$ 3,843	\$ 8,184	\$ 96,550	\$ 82,825	\$ 84,164	13,259	1,019	11,161	4	13.0	1.19	\$ 6.66	\$ 5.63	\$ 5.73	8.5%	9.9%	9.7%
50 Montrose Circulator	\$ 446	\$ 422	\$ 868	\$ 43,174	\$ 41,240	\$ 45,033	1,457	456	5,557	3	3.2	0.26	\$ 29.04	\$ 27.71	\$ 30.31	2.0%	2.1%	1.9%
51 Stow Circulator	\$ 620	\$ 420	\$ 1,040	\$ 38,536	\$ 52,049	\$ 39,249	1,449	407	7,014	2	3.6	0.21	\$ 25.88	\$ 35.20	\$ 26.37	2.7%	2.0%	2.6%
53 Portage/Graham	\$ 1,112	\$ 574	\$ 1,686	\$ 37,715	\$ 42,313	\$ 42,557	1,980	398	5,702	3	5.0	0.35	\$ 18.20	\$ 20.52	\$ 20.64	4.5%	4.0%	4.0%
54 DASH Downtown	\$ 0	\$ -	\$ 0	\$ 83,547	\$ 48,473	\$ 71,570	12,485	882	6,532	4	14.2	1.91	\$ 6.69	\$ 3.88	\$ 5.73	0.0%	0.0%	0.0%
59 Chapel Hill Circulator	\$ 436	\$ 318	\$ 754	\$ 67,817	\$ 26,856	\$ 48,999	1,097	716	3,619	2	1.5	0.30	\$ 61.13	\$ 23.79	\$ 43.98	1.1%	2.8%	1.5%
60 NC Express Chapel Hill	\$ 445	\$ 279	\$ 723	\$ 14,372	\$ 31,197	\$ 23,645	961	152	4,204	2	6.3	0.23	\$ 14.20	\$ 31.71	\$ 23.85	5.0%	2.3%	3.1%
61 NC Express Montrose	\$ 7,083	\$ 1,570	\$ 8,653	\$ 67,469	\$ 131,363	\$ 84,225	5,415	712	17,702	5	7.6	0.31	\$ 10.86	\$ 22.66	\$ 13.96	12.8%	6.6%	10.3%
101 Richfield/Bath	\$ 101	\$ 283	\$ 384	\$ 27,891	\$ 52,064	\$ 39,522	977	294	7,016	3	3.3	0.14	\$ 28.15	\$ 52.90	\$ 40.06	1.4%	0.7%	1.0%
102 Northfield Express	\$ 90	\$ 867	\$ 956	\$ 64,753	\$ 141,336	\$ 68,275	2,991	683	19,046	2	4.4	0.16	\$ 21.33	\$ 46.93	\$ 22.51	1.5%	0.7%	1.4%
103 Stow/Hudson	\$ 98	\$ 1,174	\$ 1,272	\$ 38,567	\$ 72,753	\$ 43,021	4,051	407	9,804	2	10.0	0.41	\$ 9.21	\$ 17.65	\$ 10.31	3.3%	1.7%	3.0%
104 Twinsburg Creekside	\$ 159	\$ 766	\$ 925	\$ 57,772	\$ 103,846	\$ 63,534	2,644	610	13,994	3	4.3	0.19	\$ 21.50	\$ 38.93	\$ 23.68	1.6%	0.9%	1.5%
110 Green/Springfield	\$ 141	\$ 755	\$ 896	\$ 32,566	\$ 44,450	\$ 34,949	2,606	344	5,990	2	7.6	0.44	\$ 12.15	\$ 16.71	\$ 13.07	2.8%	2.0%	2.6%
91 Monday Grocery	\$ 269	\$ 96	\$ 365	\$ 4,548	\$ 3,241	\$ 13,767	330	48	437	2	6.9	0.76	\$ 12.68	\$ 8.72	\$ 40.61	8.0%	11.3%	2.7%
92 Tuesday Grocery	\$ 1,045	\$ 63	\$ 1,108	\$ 3,430	\$ 1,549	\$ 12,913	217	36	209	2	6.0	1.04	\$ 10.70	\$ 2.04	\$ 54.40	32.3%	71.5%	8.6%
93 Wednesday Grocery	\$ 1,159	\$ 73	\$ 1,232	\$ 3,923	\$ 1,846	\$ 13,208	251	41	249	2	6.1	1.01	\$ 10.72	\$ 2.45	\$ 47.71	31.4%	66.7%	9.3%
94 Thursday Grocery	\$ 1,261	\$ 116	\$ 1,377	\$ 6,450	\$ 2,013	\$ 19,951	400	68	271	3	5.9	1.47	\$ 12.68	\$ 1.59	\$ 46.44	21.3%	68.4%	6.9%
95 Friday Grocery	\$ 1,245	\$ 97	\$ 1,342	\$ 3,898	\$ 1,517	\$ 13,136	335	41	204	2	8.1	1.64	\$ 7.63	\$ 0.52	\$ 35.20	34.4%	88.5%	10.2%
JARC	\$ 1	\$ 527	\$ 528	\$ 2,211	\$ 4,007	\$ 12,763	1,817	23	540	2	77.9	3.36	\$ 0.93	\$ 1.91	\$ 6.73	23.9%	13.2%	4.1%
ZONE	\$ 10,312	\$ 417	\$ 10,729	\$ 29,470	\$ 89	\$ 74,678	1,439	311	12	11	4.6	\$ 119.92	\$ 13.02	\$ (7.39)	\$ 44.44	36.4%	12048.5%	14.4%
SCAT	\$ 46,986	\$ 5,114	\$ 52,100	\$ 772,676	\$ 857,895	\$ 658,244	17,643	8,154	115,607	35	2.2	0.15	\$ 40.84	\$ 45.67	\$ 34.36	6.7%	6.1%	7.9%
TOTALS: Line Service	\$ 163,922	\$ 114,841	\$ 278,763	\$ 2,434,012	\$ 2,443,610	\$ 2,439,115	408,700	25,686	329,293	147	15.9	1.24	\$ 5.27	\$ 6.55	\$ 5.29	11.5%	11.4%	11.4%
TOTALS: SCAT	\$ 46,986	\$ 5,114	\$ 52,100	\$ 772,676	\$ 857,895	\$ 658,244	17,643	8,154	115,607	35	2.2	0.15	\$ 40.84	\$ 45.67	\$ 34.36	6.7%	6.1%	7.9%

2019 MONTHLY RIDERSHIP BY ROUTE

Route #	Description	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	% Change	Sep-18	OCT	NOV	DEC
1	West Market	38,510	40,016	43,122	42,600	44,455	40,778	42,441	46,249	42,405	-2.4%	43,444			
2	Arlington	38,893	39,701	41,303	41,384	43,973	40,243	43,369	45,300	42,871	0.2%	42,785			
3	Copley Rd/Hawkins	20,696	21,833	22,668	23,053	23,579	19,123	20,535	21,363	23,238	-3.1%	23,987			
4	Delia/N Hawkins	10,071	10,894	11,490	10,988	10,874	7,332	7,327	7,943	11,754	-3.8%	12,217			
5	East Market/Ellet	7,748	8,141	8,694	8,254	8,436	7,058	7,577	8,267	9,043	14.6%	7,889			
6	East Market/Lakemore	19,142	20,364	21,866	22,371	22,220	17,558	18,469	18,521	22,540	7.8%	20,904			
7	Cuyahoga Falls Ave	11,718	12,087	13,357	13,361	12,641	11,221	11,763	12,532	12,033	-8.9%	13,214			
8	Kenmore/Barberton	20,248	19,160	20,445	20,581	20,888	18,323	19,647	20,258	20,292	3.8%	19,558			
9	Wooster/East Ave	12,191	13,947	14,090	13,468	14,623	10,628	11,531	13,115	15,857	9.8%	14,448			
10	Howard/Portage Trail	17,508	18,046	18,314	18,687	18,869	17,899	18,736	20,596	19,499	-0.6%	19,610			
11	South Akron	2,361	2,426	2,747	2,565	2,669	2,135	2,254	2,341	2,716	2.3%	2,654			
12	Tallmadge Hill	12,711	13,547	14,399	14,990	14,204	11,412	12,401	13,483	13,879	5.6%	13,141			
13	Grant/Firestone Park	14,386	14,526	14,775	14,818	15,191	13,483	14,106	14,906	14,914	-7.7%	16,165			
14	Euclid/Barberton XP	21,300	21,684	22,493	22,409	23,024	21,248	22,201	22,961	21,486	-5.5%	22,748			
17	Brown/Inman	14,375	14,793	16,014	15,968	16,513	14,137	14,885	16,095	16,967	1.9%	16,657			
18	Thornton/Manchester	12,702	12,883	14,129	13,303	14,057	12,273	12,851	14,233	14,677	3.8%	14,136			
19	Eastland	13,670	13,812	14,830	14,730	14,441	13,124	13,515	14,402	14,934	-5.8%	15,856			
21	South Main	2,302	2,291	2,349	2,405	2,520	2,082	2,334	2,341	2,447	4.0%	2,353			
24	Lakeshore	3,516	3,963	3,902	3,982	4,672	3,300	3,483	3,397	4,138	-0.6%	4,162			
26	W Exchange/White Pond	5,785	5,629	5,406	5,583	5,835	4,892	5,088	5,618	5,330	-12.8%	6,115			
28	Merriman Valley	3,075	3,699	4,127	4,027	4,319	2,237	2,371	2,699	4,891	36.0%	3,596			
30	Goodyear/Darrow	9,297	9,367	10,228	10,440	10,850	8,791	9,070	9,811	11,413	3.2%	11,055			
33	State Rd/Wyoga Lake	5,010	5,112	4,878	5,307	5,404	4,507	4,819	5,374	5,215	7.1%	4,868			
34	Cascade Village/Uhler	12,649	13,659	14,135	13,510	14,298	9,465	9,525	10,364	13,259	-5.0%	13,954			
50	Montrose Circulator	1,280	1,430	1,656	1,750	1,712	1,920	1,903	1,907	1,457	10.0%	1,325			
51	Stow Circulator	1,384	1,415	1,471	1,390	1,527	1,284	1,400	1,391	1,449	4.9%	1,381			
53	Portage/Graham	1,791	2,036	2,205	2,446	2,304	1,949	2,244	2,140	1,980	3.3%	1,916			
54	DASH Circulator	11,611	12,440	8,109	14,737	9,278	5,632	5,390	8,820	12,485	-12.9%	14,340			
59	Chapel Hill Circulator	942	1,018	1,150	1,291	1,136	1,270	1,457	1,281	1,097	13.8%	964			
60	NCX Chapel Hill/Cleveland	1,207	1,041	1,149	1,175	1,150	1,188	1,118	1,141	961	-19.4%	1,193			
61	NCX Montrose/Cleveland	5,788	5,446	6,033	6,118	5,985	5,668	6,186	5,872	5,415	-4.3%	5,659			
101	Richfield/Bath	1,012	950	1,359	1,152	1,022	1,091	989	1,063	977	-20.4%	1,228			
102	Northfield Express	3,204	2,927	3,024	3,323	3,370	3,045	3,178	3,405	2,991	-8.6%	3,273			
103	Stow/Hudson	2,499	2,650	3,024	3,054	3,214	3,121	3,147	3,509	4,051	53.3%	2,643			
104	Twinsburg Creekside	2,188	2,068	1,993	2,324	2,607	2,499	2,639	2,896	2,644	13.4%	2,331			
110	Green/Springfield	2,308	2,126	2,174	2,315	2,512	1,948	2,180	2,378	2,606	15.0%	2,267			
TOTAL:		365,078	377,127	393,108	399,859	404,372	343,864	362,129	387,972	403,911	0.0%	404,036	0	0	0

Public Relations & Marketing

– Marketing by Infographic – Q3 2019 –



SOCIAL MEDIA



FACEBOOK
We published 72 posts (+4%) and page likes increased by 3%. Our rating is 3.6/5.



TWITTER
Tweet impressions totaled 60K (-156%). We have 40 new followers (+32%).



INSTAGRAM
We received an average of 24 likes per post (-61%). We have 421 followers (+12%).



YOUTUBE
Our channel views decreased by 38%.



WORDPRESS
SummitStories.org views totaled 100 (+94%).

AKRONMETRO.ORG



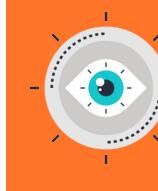
67% of our users were new visitors.



92% of visitors viewed from a mobile device.



We added six blog posts & two job posting to the site.



Total web views:
810K from 313K sessions.

IN THE MEDIA



METRO was mentioned 18 times in news stories & blurbs.

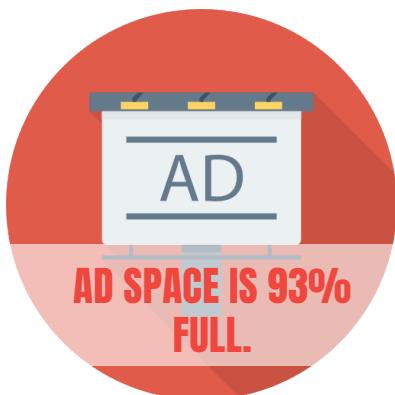


828 METRO spots aired on traditional radio.



Thirteen print ads were designed & printed in multiple publications.

COMMUNITY SUPPORT



The APD Group

The APD - Asset Protection and Development Group
(Employee Engagement Center / Safety & Protection)

Chair: Louise Gissendaner

Heather Heslop Licata

Chuck Rector

Donald Christian

Alt: Robert DeJournett

Leadership Team Members: Jay Hunter, Shawn Metcalf



October 22, 2019

TO: Dawn Distler, Executive Director & Secretary/Treasurer
Robert DeJournett, Board President,
and All Other Board Members

FROM: Employee Engagement Center

RE: October 2019 Employee Engagement Center Report

During September 2019, METRO RTA welcomed 15 new employees in our Operations Department. There were no terminations at METRO RTA during the month of September 2019.

METRO RTA employees participated in 1,418.75 training hours during the month of September 2019.

<u>*OSHA Recordable Rate</u>		<u>**DART Rate</u>	
2018 YTD	7.37	2018 YTD	4.04
2019 YTD	7.15	2019 YTD	4.29

**OSHA – Occupational Safety & Health Administration*

***DART – Days Away, Restricted Transfer*

During the month of September 2019, there were no work-related injuries reported.

Upcoming Events

Employee Engagement Days (formerly known as HR Days) will not be held in the Bullpen and at the Transit Center the rest of 2019 due to the Annual Open Enrollment and the Annual Holiday Luncheon. Employee Engagement Days will resume in January 2020.

Save the date for the Annual METRO RTA Holiday Luncheon to be held on Wednesday, December 18, 2019 from 11 am – 4 pm.

EMPLOYEE ENGAGEMENT CENTER MONTHLY REPORT
METRO REGIONAL TRANSIT AUTHORITY
September 30, 2019

CURRENT MONTH	LAST MONTH	% CHANGE		CURRENT MONTH	LAST YEAR SEPT 2018	% CHANGE
424	409	3.67%	TOTAL EMPLOYEES	424	397	6.80%
284	269	5.58%	TOTAL OPERATORS	284	260	9.23%
215	215	0.00%	FULL-TIME OPERATORS	215	230	-6.52%
1	1	0.00%	EXTRA BOARD FILL-IN	1	1	0.00%
68	54	20.59%	SPECIAL SERVICE OPS	68	29	134.48%
40	40	0.00%	MECHANICS	40	39	2.56%
16	16	0.00%	VEHICLE SERVICE	16	16	0.00%
71	71	0.00%	SALARIED STAFF	71	67	5.97%
13	13	0.00%	OFFICE PERSONNEL	13	15	-13.33%
153	153	0.00%	MALE NON-MINORITY	153	153	0.00%
123	115	6.50%	MALE MINORITY	123	106	16.04%
44.57%	42.91%	3.86%	% MINORITY	44.57%	40.93%	8.89%
68	67	1.49%	FEMALE, NON-MINORITY	68	68	0.00%
80	74	8.11%	FEMALE, MINORITY	80	70	14.29%
54.05%	52.48%	3.00%	% MINORITY	54.05%	50.72%	6.57%
47.88%	46.21%	3.61%	TOTAL MINORITY	47.88%	44.33%	8.01%
34.91%	34.47%	1.26%	TOTAL FEMALE	34.91%	34.76%	0.43%

CURRENT MONTH	LAST YEAR SEPT 2018	% CHANGE		Y-T-D 2019	Y-T-D 2018	% CHANGE
15	1	0.01%	NEW HIRES	40	18	122.22%
0	3	-100.00%	TERMINATIONS	19	24	-20.83%
0	1	0.00%	INVOLUNTARY TERM	8	7	14.29%
4	2	100.00%	VOLUNTARY TERM	14	17	-17.65%
0	0	0.00%	PROMOTIONS	22	4	450.00%
0	0	0.00%	TRANSFERS	1	0	0.00%
0	4	-100.00%	ON-THE-JOB INJURIES	25	25	0.00%
0	4	-100.00%	# WORKERS COMP CLAIMS	25	25	-9.00%
4	5	-20.00%	SIC/ACC CLAIMS	43	39	10.26%
6.24%	6.29%	-0.79%	% OP ABSENTEEISM	6.37%	6.58%	-3.19%
1,418.75	1,871.00	-24.17%	# TRAINING HOURS	15,693.00	16,447.00	-4.58%
2.04%	2.82%	-97.96%	% TRAINING/WORKING HRS	12.35%	2.61%	373.19%
69,681	66,254	5.17%	TOTAL WORKING HOURS	127,065	630,873	-79.86%



October 17, 2019

To: Dawn Distler, Executive Director
Robert DeJournett, Board President and all other Board Members

From: Shawn Metcalf, Director of Safety and Protection

RE: September 2019 Safety and Protection Report

METRO RTA employees were involved in nine (9) accidents during September 2019, three (3) from SCAT and six (6) from Line Service. Three (3) accidents were classified as Preventable and six (6) as Non-Preventable. Operators with preventable accidents met with Manager of Safety Quentin Wyatt. The onboard video was reviewed with the operators and reasonable measures that could have been utilized to avoid the accident and prevent others in the future were discussed.

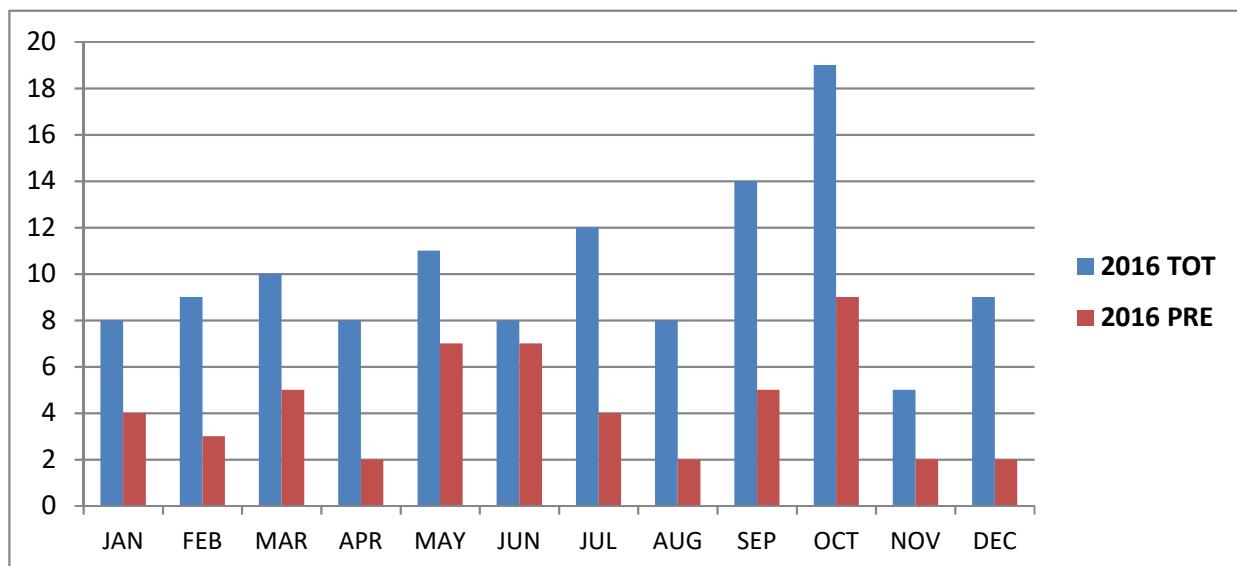
Thomas Worldwide reported no vehicle accidents while transporting METRO RTA passengers.

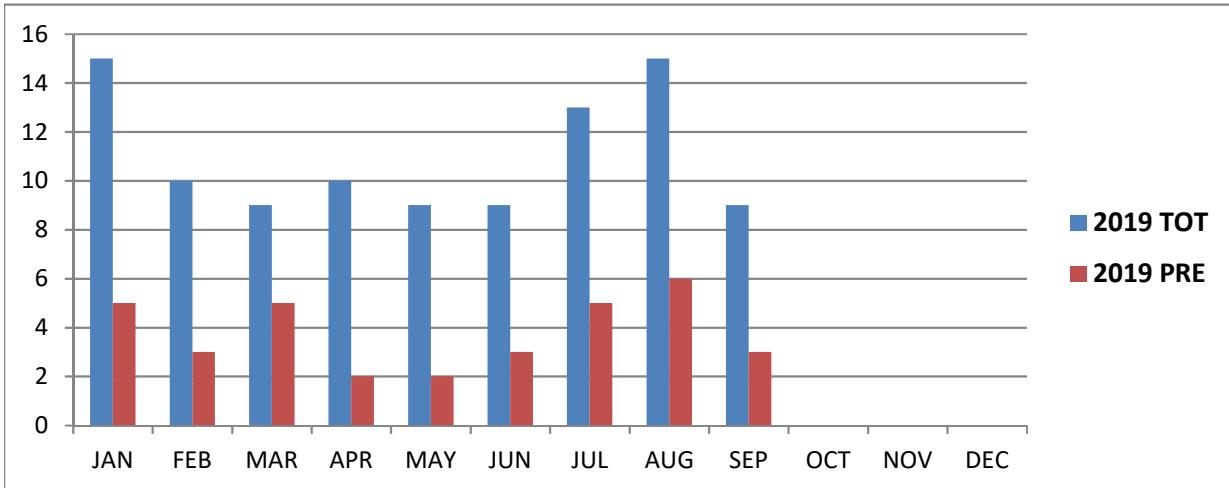
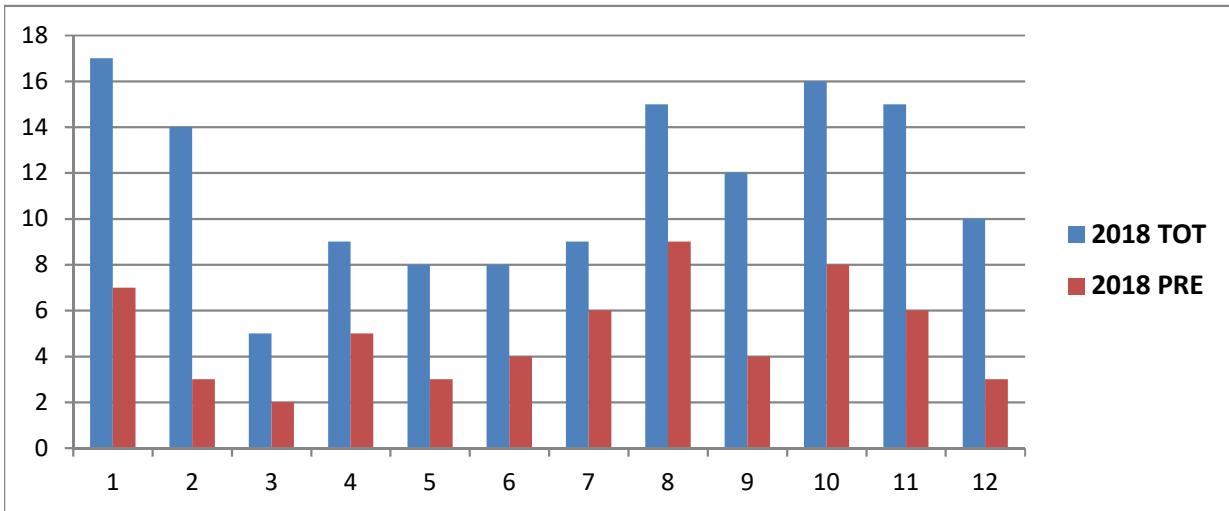
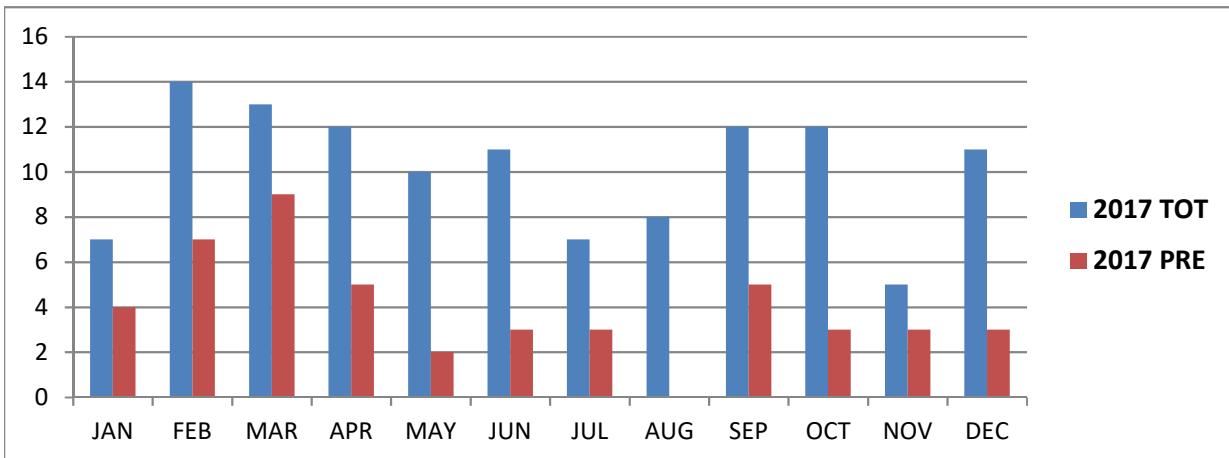
The Akron Police and the Summit County Sheriffs responded to fifteen (15) documented incidents at the RKP Transit Center, Bus Shelters, and on the buses. Akron Fire and EMS responded to the RKP Transit Center on three (3) occasions to assist passengers with medical issues. One (1) individual was transported to detox from the transit center. Officers rode buses five (5) times this month and reported zero security concerns.

2016 - 2019 TOTAL ACCIDENTS

	2016		2017		2018		2019	
	TOT	PRE	TOT	PRE	TOT	PRE	TOT	PRE
JAN	8	4	7	4	17	7	15	5
FEB	9	3	14	7	14	3	10	3
MAR	10	5	13	9	5	2	9	5
APR	8	2	12	5	9	5	10	2
MAY	11	7	10	2	8	3	9	2
JUN	8	7	11	3	8	4	9	3
JUL	12	4	7	3	9	6	13	5
AUG	8	2	8	0	15	9	15	6
SEP	14	5	12	5	12	4	9	3
OCT	19	9	12	3	16	8		
NOV	5	2	5	3	15	6		
DEC	9	2	11	3	10	3		

Total	121	52	122	47	138	60	99	34
% Prev	42.98		38.52		43.48		34.34	





2019 Total Accidents

Total Miles 4,838,337.80
 Total Accidents 90
 Miles Between Total Accidents 48,872.10
 Total Accidents Per Million Miles 20.46

2019 Preventable Accidents

Total Miles 4,838,337.80
 Total Preventable Accidents 34
 Miles Between Accidents 142,304.05
 Total Preventable Accidents Per Million Miles 7.03

SEPTEMBER 2019 ACCIDENT REPORT

Date	Preventable	Non-Preventable	SCAT	LINE	Property Damage	Personal Injury	Operator Cited	Disabling Damage	Details
9/12/2019	1			1	1				Side-Swiped O/V
9/19/2019		1		1					Backed Into O/V
9/20/2019		1	1		1				O/V Backed into Bus
9/24/2019		1		1	1				O/V Side-Swiped Bus
9/24/2019		1		1	1			1	O/V Rear-Ended Bus
9/25/2019		1	1		1				O/V Side-Swiped Bus
9/27/2019		1		1	1			1	O/V Rear-Ended Bus
9/28/2019	1			1	1				Mirror Struck Fixed Object
9/30/2019	1		1						Ran Light Struck O/V
SUM	3	6	3	6	7	0	0	2	
%	33.33	66.67	33.33	66.67	77.78	0.00	0.00	22.22	
TOTAL	9								